

Garfield County DHS Case Management Agency (CMA) Community Advisory Committee (CAC) Meeting Minutes

April 27, 2026
1:00 pm

The purpose of the Community Advisory Committee Meeting is to provide an opportunity for local and regional input regarding CMA operations, which helps us build a stronger case management system in our region.

Committee Members

Name	Lived Experience	Agency and Affiliation	Attendance (in person/virtual/absent)
Katie Grange	<input checked="" type="checkbox"/>		Virtual
Joy Benson	<input checked="" type="checkbox"/>		Virtual
Leslie Riddel	<input type="checkbox"/>	Valley View Hospital	Virtual
Erin Fisher		Vintage	
Wendy Steckler		Garfield County DHS CMA Supervisor	Virtual
Brent Basham		Garfield County DHS CMA Supervisor	Virtual
Linda Byers		Garfield County DHS CMA Program Manager	Virtual

Agenda

- 1. Welcome and Overview of Agenda** 1:00 pm

- 2. Correction to March Minutes:** 883 waiver + CFC members, not 833 as noted in minutes.

- 3. Open Forum - Questions or Concerns/CMA Operations** 1:20 pm

March CMA count=900 waiver + Community First Choice (CFC) members. 92 FSSP members.
62 new referrals in March 2026.

Interest and eligibility for CFC only is growing.

Hired new CM for position serving Garfield County and the Roaring Fork Valley. New staff member will start at the end of June.

Interviews this week and next for CM position serving Summit and Eagle Counties.

56 hour/week/member caregiver cap will be implemented with a step-down approach:

 - July 1, 2026: Each caregiver may not have more than 84 hours/week.
 - January 2, 2027: Each caregiver is limited to 70 hours/week.
 - July 2, 2027: 56 hours/week/caregiver will be fully implemented.

4. Review of Policies and Procedures

1:05 pm

a. Discussion of New Policies and Procedures

No new policies to share. Brent is working on amending policies for State General Fund Programs-FSSP and State SLS. Historically, Garfield CMA has reserved funding for new enrollees and held promised funds which created a waiting list. HCPF has asked that there be no waiting list given that at the end of the fiscal year, there are unspent funds after the promised funds go unspent.

5. Review of Complaints

1:10 pm

a. Discussion of New Complaints

Complaint ID:	Summary of Complaint	Input from CAC Members	CMA Follow-up Actions
	Family member reports not getting a response from CMA Supervisor who is filling in for a vacancy.		CMA Supervisor provided plan to family and agency and approved prior authorization as requested.
	Lack of response to FSSP applications in Summit County.		New FSSP Coordinator is processing those applications. CMA has hired a 1/2 time (20 hours/week) FSSP Program Coordinator.
	Family member reports lack of response from CM for applicant assessed in December 2025.		CM responded to family member the following day to proceed with eligibility for member.

6. Wrap Up/Next Steps

1:45 pm

- Next Meeting Date is May 18, 2026, 1:00 pm.