



---

## Department of Human Services

**West office and mailing:**

195 West 14th Street, Bldg. B  
Rifle, CO 81650  
Phone: (970) 625-5282  
FAX: 625-0927

**East office:**

108 8th St., Suite 300  
Glenwood Springs, CO 81601  
Phone: (970) 945-9191  
FAX: 928-0465

### Community Advisory Committee Minutes

December 15, 2025

**Microsoft Teams**

Meeting ID: 219 274 260 688 15

Passcode: QV63LC2u

---

**Dial in by phone**

[+1 720-657-1953](tel:+17206571953),,733934647# United States, Denver

[Find a local number](#)

Phone conference ID: 733 934 647#

**Attendance:**

Joy Benson, Person with lived experience

Sara Sims, Mountain Valley Developmental Services

Leslie Riddel, Valley View Hospital

Erin Fisher, Vintage

**Staff:**

Brent Basham, CMA Supervisor, Garfield County Department of Human Services

Wendy Steckler, CMA Supervisor, Garfield County Department of Human Services

Linda Byers, Program Manager, Garfield County Department of Human Services

I. Review of Complaints

Complaints received in the last week include one complaint from a parent about the timeframes for case management services-from assessment to CES application denial. Supervisor followed up with parent and a resolution/plan was made.

A second complaint came from a referring agency regarding timeframes for assessment and CES approval. Testing results received by the CM and the referring agency had different results. Communication clarified and a plan was made to move forward.

II. CMA Updates

Discussed new policy to be reviewed in January regarding conflict of interest and member choice of providers. A new randomizer tool has been developed and case management staff started using the tool last week for members who do not want to choose their providers. An RFP process will still take place for most IDD services.

Next meeting: **January 19,2026, at 1:00 P.M.** This meeting will be virtual.